

Relationship building

Here's how to cultivate happiness, improve morale, increase productivity, and increase retention.

Tell me about your goals. What can I help you with? **What's your family celebrating?**

How's the family?
Schedule regular, one-on-one, check-in meetings

Thank you for ... **How are the kids?**

How's your dog/cat/other family pet?

What concerns do you have?

What are you working on?

Team photos

Home projects

Celebrate achievements

Create a photo board

Family vacation

Pets

Hobbies

Celebrate innovations

Reasons to

Post thank you notes

stay safe at work

Follow-up Avoid distractions **Be engaged**

Assume nothing Show trust

No judgment

Be respectful

Listen

Be responsive

Demonstrate support

Take notes if you need to

Maintain confidentiality

Ask clarifying questions

Check back

Express appreciation

Assume good intent

Demonstrate safety practices

Maintain contact

Be a good

Check in

Listen

Set a positive tone

role model

Be trustworthy

Show respect

Say "thank you"

Be fair and consistent

Individual achievements

Acknowledge individual

Highlight innovations

and team contributions

Thank everyone

Celebrate success

Completed work

Visually track accomplishments

work

Goals progress

Status of projects