

SAIF Corporation Board of Directors Audit Committee Agenda

Wednesday, September 2, 2020

SAIF Corporation, 400 High Street SE, Salem, Oregon

Regular business meeting | 8:30 a.m.

Open to members of the general public. Please notify in advance of attending. We will make space available at our Salem office with appropriate health and safety protocols, including social distancing and masks.

ITEM	PRESENTERS	ACTION
Roll call		
Audit committee minutes (March 11, 2020 meeting)	Audit committee	Discussion and approval
External financial audit	Moss Adams and Secretary of State, <i>External Auditors</i> Todd Graneto, <i>Controller</i>	Informational
Meeting with Moss Adams and SOS Auditors	No formal presentation	Informational – discussion at committee's request
Management's Report of Internal Control over Financial Reporting	Jamie Ralls, <i>Internal Audit</i> Todd Graneto, <i>Controller</i>	Informational
Review of Guidewire Policy and Billing system access as of April 2020	Robert Johnson, <i>Internal Audit</i> Ken Collins, <i>VP of Information Services and CIO</i> Gina Manley, <i>VP of Finance and CFO</i> Laura Robison, <i>VP of Actuarial, Audit, and Underwriting Services</i>	Informational

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for people with disabilities should be made at least 48 hours before the meeting to: Kelly Carriger at 503.373.8001.

Review of claim settlements for settlements paid between July 1, 2019 and December 31, 2019	Kambra Hinman, <i>Internal Audit</i> Kathy Gehring, <i>VP of Claims</i>	Informational
Review of wage calculation accuracy for time loss claims with closure dates during Q4 2019	Shelby Bacheller, <i>Internal Audit</i> Kathy Gehring, <i>VP of Claims</i>	Informational
Internal audit update	Jamie Ralls, <i>Internal Audit</i>	Informational
Review to validate the accuracy of critical elements used in unit stat data	No formal presentation	Informational – discussion at committee’s request
Review of Worker Safety Fund – Receipting Validation	No formal presentation	Informational – discussion at committee’s request
Meeting with Finance	Gina Manley, <i>CFO</i> Todd Graneto, <i>Controller</i> Kevin Grainey, <i>Financial Reporting Manager</i> Laura Robison, <i>VP of Actuarial, Audit, and Underwriting Services</i>	Informational – discussion at committee’s request

The next Audit Committee meeting is scheduled for Wednesday, December 9, 2020, at 9:00 a.m. in Salem.

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